



## Hanover Township Board of Trustees

August 20, 2025 Meeting Minutes

**Call to Order:** Board President Jeff Buddo called the regular Board meeting to order at 6:00 PM. Mr. Buddo led the opening ceremonies and Mr. Johnson gave the opening invocation.

**Roll Call:** Mr. Sullivan, Fiscal Officer, took a roll call with Messer's Miller, Johnson and Buddo present. Other officials present: Road Superintendent Scot Gardner, Deputy Sheriff Steve, Fire Department Lieutenant Randy Rhodus (for Chief Clark) and Bruce E. Henry, Township Administrator

**Approval of Meeting Minutes:** Motion made by Mr. Johnson, seconded by Mr. Miller, to approve the July 16, 2025 regular meeting minutes and approve warrants for release/distribution as well as approval of all administration reports. Upon roll call by Mr. Sullivan, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes to approve all.

**Guest Presentation:** There were no guest presentations.

**Citizen Participation:** Michael A. Wright 492 Charlberth Drive Hamilton 45013 addressed the Board indicating he wanted to get more involved with the Township. He is currently a real estate appraiser with the County Auditor's Office. He further stated that the Township has significantly progressed over the years and he is very pleased with the services provided. Trustee Johnson thanked him for his comments.

Mr. Chuck Grant of 1650 Darrtown Road Hamilton 45013 presented several issues. Mr. Grant expressed concerns about potholes developing within the CSX rail crossing that need attention. Explanation was provided that that responsibility is with CSX and the Township is not permitted to work on that. Concerns need to be expressed to CSX directly. The Township will pass on the concern to CSX. Another question posed was to have the Township post stop signs all directions at Darrtown Road and Old Oxford Road. He stated he can't see pulling out from Darrtown Road and motorists are speeding on Old Oxford Road. Township officials explained that decision is totally rests with the Ohio Department of Transportation. Mr. Grant further requested speed zone reductions and limitations on trucks using the street. The Trustees advised that those concerns are outside the jurisdiction of the Township and would have to be requested through the Butler County Engineer's Office. Based upon prior experience of the Township those requests are not likely to approved.

Shannon Cox of 1763 Amarillo Drive Hamilton 45013 expressed concern about a fire hydrant leaking water. She stated she called last week and no one called her back. The Township Administrator was on vacation but the call was logged in and forwarded to the road Superintendent for follow up. The Road Superintendent did check it out and advised the Water

District. She further expressed concern that everyone's water bill would increase due to the leak. It was explained the system does not work that way and that cost is not charged to everyone's water bill.

## Administration Reports

### *Law Enforcement:*

### *Butler County Sheriff's Office*

District #18  
Hanover Township Contract Cars  
Monthly Report for July 2025

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls:112		769
• Felony Reports: 03		16
• Misdemeanor Reports: 05		42
• Non-Injury Crash: 06		24
• Injury Crash: 01		17
<b>Total Reports: 15.....</b>		<b>99</b>
• Assists/Back Up: 21		148
• Felony Arrests: 03		07
• Misdemeanor Arrests: 03		20
• OMVI Arrests: 00		00
<b>Total Arrests: 06 .....</b>		<b>27</b>
• Traffic Stops: 09		58
• Moving Citations: 08		38
• Warning Citations: 00		18
• Civil Papers Served: 0		01
• Business Alarms: 2		14
• Residential Alarms:01		32
• Special Details: 13		83
• COPS Times: 2,800 ( <i>Min.</i> )		31,600 Min.
• Vacation Checks: 09		92

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Reporting for Deputy Tanner and Deputy Mayer. Both deputies used vacation time during the month affecting total stats.

Prepared by BEH.

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**Hanover Township Fire Department**  
**Monthly Report for July 2025- Phil Clark Fire Chief**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<b><u>Month</u></b>	<b><u>YTD</u></b>
• Emergency Medical Operations/Squad Runs:	65	384
• Motor Vehicle Accidents:	04	51
• Fire Runs:	15	99
• Fire Inspections:	00	00
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	<b>84 Runs/Operations ( Fire/EMS Runs)</b>	

**Total Year 2025: 537 Runs/Operations**

(July 2024: 74 Runs/Operations)

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Total for 2024	903	
Total for 2023	867	
Total for 2022	1010	5 year average (2020-2024)
Total for 2021	1075	945 Runs/Operations
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average (2017-2021): 858
Total for 2013	750	Run Increase Since 2007: 358
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	

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**SUPERINTENDENT'S REPORTS**



**(August 20, 2025)**

Millville Cemetery Operations Report July 1 through July 31, 2025

<b>0 Graves sold to Township residents (@ \$1,400) -----</b>	<b>00.00</b>
<b>4 Full Interments-----</b>	<b>6,800.00</b>
<b>0 Baby interments-----</b>	<b>0.00</b>
<b>2 Cremations-----</b>	<b>2,200.00</b>
<b>Foundation and Marker installation fees-----</b>	<b>2,106.00</b>
<b>Grave Transfer-----</b>	<b>0.00</b>
<b>Donations-----</b>	<b>0.00</b>

**Total: ----- \$11,106.00**

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. picked up and removed flowers from stones
4. cut grass and weed eaten four times
5. picked up trees from storms
6. removed bushes out front

**Road, Streets and Park**  
**(Scot Gardner)**

1. Cut a limb that fell on Cochran Road.
2. Performed cold patching potholes.
3. Hauled wood chips from the garage and placed them in the Playground.
4. Sprayed for weed control.
5. Cut low hanging limbs in the Park.
6. Picked up supplies for the Park restroom.
7. Cut low hanging limbs on Santa Maria.
8. Cut grass on all Township properties four times.
9. Cut up a limb that fell on Mormon Road.
10. Started the second round of roadside mowing; including cutting back honeysuckle.
11. Performed monthly truck, park, and stormwater inspections.

Administrator **July** Summary Report  
(August 2025)

- **Restroom Project:** Continued follow up with the contractor to finish out punch list items and Luminaut Architects regarding final items that need to be addressed. Opened the new restroom for public use in July.
- **Nuisances and Zoning Issues: Ongoing-** Followed up on nuisances and inspected properties located on Merle Avenue, Old Oxford Road, SR 177. Millville Oxford Road, and Woodbine. Letters were prepared and sent.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for implementation.  
Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports. Prepared economic data, cost projections for operations and potential fire levy amounts.
- **Road Department Dump Truck:** All matters were resolved and the truck is due to be delivered. Financing in place.
- **Personnel:** Followed up on personnel issues presented and reviewed related documents. Conducted 1 short background for the Fire Department. Answered inquiries regarding former employees who worked for the department as well as answered a public records request.
- **Gov Deals Phase III.** Completed. Some left over items not sold will be subject to discarding in the trash. To date sales revenue have totaled \$22,570.50.
- **Website:** Updates were completed. Minutes were sent for the website archives. Other possible improvements are being examined to provide more useful information for public consumption.
- **Open Burning: Ongoing-** Despite the change in weather, open burning continues to be a problem in some areas. The Administration fielded a number of phone calls related to complaints and questions regarding the law. Information has been made available to the public. Information was also published in the recent newsletter. Efforts are continuing to keep residents advised.
- **Newsletter:** Assembling information/articles for inclusion in the Township newsletter to be published in late September or mid October.
- **Nuisances and General Complaints:** Spent time following up on letters/phone calls made by the township to clear up nuisances on properties located on Hamilton Richmond Road and various locations throughout the Township. Work on 428 Morman Road bt the County should be finished in August.

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- **Drainage Issues: (Ongoing)** With the heavy rain falls and winds, the Road Department and Administration have fielded several calls/complaints. Many of the issues were clearly private property problems over which the Township has no authority. Hanover Park remains wet in several areas.

### Personnel Actions and Other Items of Note

*July-August 2025:*

*Fire Department:*

*Cemetery- None*

*Road Department- Seasonal/summer help (2) have resigned.*

**4) Monthly Revenue and Expenditure Reports by fund for this month of 2025 are attached to this report. See charts of expenditures and revenues.**

#### Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35  
 Feb- Cash Balance: \$1,672,757.34  
 Mar- Cash Balance: \$2,308,393.51  
 Apr- Cash Balance: \$2,230,590.13  
 May- Cash Balance: \$2,192,706.20  
 June- Cash Balance: \$2,290,353.31  
 July- Cash Balance: \$2,185,119.72  
 Aug- Cash Balance: \$2,281,130.53  
 Sept- Cash Balance: \$2,578,948.20  
 Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29  
 Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24  
 Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

#### Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47  
 Feb- Cash Balance: \$2,555,744.03  
 Mar- Cash Balance: \$2,326,232.58  
 Apr- Cash Balance: \$2,936,429.83  
 May- Cash Balance: \$2,865,179.70  
 June- Cash Balance: \$2,814,391.86  
 July- Cash Balance: \$3,162,801.28  
 Aug- Cash Balance: \$3,018,684.99  
 Sept- Cash Balance: \$3,529,740.57  
 Oct- Cash Balance: \$3,487,179.01  
 Nov- Cash Balance: \$3,355,784.52  
 Dec- Cash Balance: \$3,269,634.31

#### Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45  
 Feb- Cash Balance: \$3,061,133.65  
 Mar- Cash Balance: \$3,780,417.05  
 Apr- Cash Balance: \$3,703,934.16  
 May- Cash Balance: \$3,643,272.43  
 June- Cash Balance: \$3,498,499.98  
 July- Cash Balance: \$3,866,009.07  
 Aug- Cash Balance: \$3,903,052.77  
 Sept- Cash Balance: \$4,264,684.95  
 Oct- Cash Balance: \$4,201,970.71  
 Nov- Cash Balance: \$4,092,018.29  
 Dec- Cash Balance: \$4,039,299.87

### Fiscal Year 2023

January Cash Balance: \$3,559,160.92  
February Cash Balance: \$3,475,575.97  
March Cash Balance: \$3,496,580.72  
April Cash Balance: \$4,121,487.83  
May Cash Balance: \$3,861,490.93  
June Cash Balance: \$3,739,555.00  
July Cash Balance: \$3,675,692.32  
August Cash Balance: \$3,496,048.90  
September Cash Balance: \$4,067,959.69  
October Cash Balance: \$3,996,729.39  
November Cash Balance: \$3,722,684.18  
December Cash Balance: 3,673,455.14

### Fiscal Year 2024

Jan- Cash Balance: \$3,483,832.60  
Feb- Cash Balance: \$3,459,266.38  
Mar- Cash Balance: \$4,241,433.98  
Apr- Cash Balance: \$4,075,635.16  
May- Cash Balance: \$3,968,743.91  
June- Cash Balance: \$3,838,123.51  
July- Cash Balance: \$3,939,306.18  
Aug - Cash Balance: \$4,836,347.62  
Sept- Cash Balance \$4,3999,868.62  
Oct- Cash Balance: \$4,390,868.62  
Nov- Cash Balance: \$3,984,735.41  
Dec- Cash Balance: \$3,799,408.75

### Fiscal Year 2025

January Cash Balance: \$3,858,401.73  
February Cash Balance: \$3,696,211.51  
March Cash Balance: \$3,650,367.59  
April Cash Balance: \$4,461,364.96  
May Cash Balance: \$4,389,043.10  
June Cash Balance: \$4,301,659.86  
July Cash Balance: \$4,197,570.56

### Of Note- Budget Information

- 1) Total Expenditures all funds for July 31:: \$195,977.37 / **Revenue:** \$500,310.30
- 2) Total General Fund cash on hand July 31: \$1,729,274.65 (41.2%) of Total funds
- 3) Total Fire/EMS Fund cash on hand July 31: \$324,211.84 (7.7%) of Total funds

### General Notes and Observations

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

**December 2021 through February 2022:** Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

**March/April:** Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

**June to September 2022:** Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

**October to November 2022:** Need to finalize 2023 Road Program and use of county and local ARPA funds.

**December 2022/April 2023:** Once received from various sources, a review of projects and how they will be financed should be prioritized. Payment for the Gene Avenue Culvert Project will be due.

**May/June 2023:** Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

**July/August 2023:** Finalizing work drawings on the Park Restroom and Road Department projects. Trustees to review overall finances and Fire Department future financing.

**October/November 2023:** Working on implementing Park Restroom Project, Community Center Parking Lot Construction Project and Road Department Improvements. Developing information for additional County ARPA funds allocation.

**December 2023:** Examining Impact of increased costs associated with all operations and possible strategies to address these issues.

**January-February 2024:** Evaluating Fund Balances and estimated 2024 Revenue and Expenditures to ascertain which needed projects can move ahead. Need a strategy session with the Board of Trustees.

**March through May 2024:** There is a need to hold a strategy session regarding future costs of Fire/EMS Operations as the Township looks to the future to keep operations effective in light of inflationary conditions. Also need to examine performance objectives for various operations. Need to examine methods to retain experienced quality personnel.

**June through July 2024:** Value Engineering associated with the Park Restroom needs to be completed and preparation of new design-build specs for bidding in July. Work with the County Land Bank to secure funds to help eliminate nuisances.

**August through October 2024:** Park restroom Project Construction. Examine operational costs and make decisions regarding future levies.

**November 2024 through March 2025:** Planning for large expenditures and future direction including consideration of Fire Tax Levy issues and major expenditures for the Road Department.

**April through June 2025:** Develop information for fire levy decision ballot issue. Need to examine equipment and building needs for the Road Department and Cemetery.

**July-August 2025:** Continue to set priorities by the Board related to fire operations, road department and cemetery operations and discerning physical plant items to be addressed.

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## **Old Business**

## **Hanover Memorial Park Restroom Project**

The restroom structure is complete. The final County Inspection took place Tuesday 6/17 and the structure was passed. The Occupancy Permit from Butler County was issued 4 days later. The budget for this project was set aside using Federal Grant funds required to be used for this project. The restroom was opened second week of July.

There are a few punch list items to be followed up by the contractor. Through another vendor automated security locking system is being investigated.



The contractor is planning on taking out the old restroom as soon as weather permits and concreting the area vacated by the structure. A formal dedication needs to be decided. The Dedication Plaque is being prepared.

#### **Update : Zoning and Nuisance Issues August 20, 2025**

The zoning violation/ nuisance issue under court order for 428 Morman Road is being worked on. The property owner or representatives have been working to clean up the site. However, the County is scheduling a clean by a contractor as per the court order.

The Township sent to the County Zoning Office complaints regarding two properties on either end of Stahlheber Road and one on Hamilton Richmond Road. No word back as of August 15, 2025.

On another zoning matter, a complaint was forwarded to our attention regarding 2115 Bevington Lane regarding the parking of a semi tractor in a residential driveway. The owner was not responsive and the matter has been forwarded to the County Prosecutor's Office by Butler County Zoning. On follow up, the Township inspection showed that the unit had been moved in July.

Nuisance letters and discussions are ongoing reference Millville Avenue location, Old Oxford Road, Shady Lane, Hamilton Richmond Road and Merle Avenue. Several other properties are being reviewed for violations as time permits.

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Mr. Henry gave a brief explanation of resolutions and motions before the Board of Trustees to be voted on.

#### **New Business:**

Mr. Johnson made a motion to approve Resolution No.35-25 which was seconded by Mr. Miller. Key points were presented by Mr. Henry. Approval was recommended. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

#### **Resolution No. 35-25**

#### **Approving Property, Vehicle and Liability Insurance Renewals Through a Contract With the Ohio Township Risk Management Authority for Policy Year September 2, 2025 through September 1, 2026**

*Whereas*, it is in the best interest of the Township to provide insurance coverage for Township property, vehicles, and liability; and

*Whereas*, prices were examined and updated information was filed to determine best pricing; and

*Whereas*, the Ohio Township Risk Management Authority has presented renewal coverage for General Liability (Legal) and Coverage Extensions, Property Insurance and Coverage Extensions, Public Officials Wrongful Acts and Coverage Extensions, Vehicle Insurance Coverage and Umbrella Liability as well as

Coverage Extensions for new Fire Equipment and Road Department Equipment as well as a rebate to be determined mailed separately) for the new contract period resulting in a total cost for the new policy period of \$52,617.00 which includes an additional one million dollars in liability coverage up to four million dollars; and

*Whereas*, the OTARMA renewal proposal is the most cost efficient coverage given the Township's circumstances, past experience and the rate has been relatively level the last few years but has increased for this renewal period due to new valuation of buildings, new equipment with additions for special events and cyber security coverage,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

**Section I.** Resolution No. 35-25 is hereby approved authorizing the renewal of the property, vehicle, and liability insurance coverage for the period commencing September 2, 2025 through September 1, 2026 with the Ohio Township Risk Management Authority as represented locally by Lovins Insurance Agency for a cost not to exceed \$52,617.00 (which includes a deduct of \$276.00 for MVR and CDL review credits) as outlined in an attachment herewith labeled "Attachment Resolution No.35-25".

**Section II.** The Township Administrator is hereby authorized to execute all contracts and related documents thereto on behalf of the Township.

The foregoing resolution was adopted in a special public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 20th day of August 2025.

**Board of Trustees**

**Vote**

**Attest:**

**Jeff Buddo  
Larry Miller  
Douglas L. Johnson**

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**Gregory L. Sullivan  
Fiscal Officer/ Clerk**

**Motion:** Hanover Township received a reimbursement grant award from Metro Parks Butler County totaling \$5,000.00 for playground equipment in July of 2024. The plan was to wait until the Park Restroom project was finished before ordering and installing. The Township works with DWA Recreation and Game Time for playground equipment. After study and review with help from Dennis Phillips from the Park Committee, a proposal was developed to install Harmonic Chimes, Beat Club and Ganza Panel for use by younger children for a cost of \$13,848.00 which will be reduced by the \$5000.00 grant. The equipment fits within the Park Plan and space. The new park equipment was installed in June 2025. Reimbursement grant request was submitted. A check has been received from Metro Parks for the \$5,000.00 grant reimbursement. Moved by Mr. Miller, seconded by Mr. Buddo to accept and record the referenced grant award check. After discussion, Mr. Sullivan called the roll with the vote being: all three Trustees voted yes.

**Motion: Luminaut Architectural Services**

As an extension of Resolutions Nos. 28-23 and 39-23 approving Luminaut Architects contract, authorize the Township Administrator to execute the estimated fees associated with construction review, inspections and after completion follow up for the Hanover Park Restroom Project. As an extension of these services to cover items for follow up to determine additional items that can

be accomplished within budget, the Township Administrator approved this extension of services based upon hourly rates for services that may be rendered. Follow up motion for the record is needed.

Moved by: Mr. Buddo, Seconded by: Mr. Miller. After discussion, a roll call vote was taken by Mr. Sullivan with the vote being: all three Trustees voted yes

Mr. Henry provided background information and referred to previous discussions with the Board on this topic. Mr. Miller made a motion to approve Resolution No. 36-25 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

### **Resolution No. 36-25**

#### **Authorizing the Installation of a New VOIP Telephone System and Related Software for Township Operations with Robinson Communication Services, Inc.**

*Whereas*, the existing Township telephone system is experiencing problems, including some transfer lines have become non functional; and

*Whereas*, most of the land based telephone units were purchased and installed over 18 years ago and replacement parts are not available for parts of the system; and

*Whereas*, Robinson Communication Services, Inc has worked on Township phone and security equipment for many years offering competitive pricing and excellent service to the Township; and

*Whereas*, Robinson Communications staff has worked with the various Township Departments for repair work and installing requested support items; and

*Whereas*, a review and informational meeting was held with Township Department representatives answering questions and explaining how the system works,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That Resolution No. 36-25 is hereby approved and authorize a contract with Robinson Communication Services, Inc. for \$9,420.71 for purchase of replacement hardware equipment as well as monthly fees associated with the phone service software.

***Section II.*** That the Fiscal Officer and Township Administrator are hereby authorized to execute any documents related hereto for entering into a contract with Robinson Communication Services, Inc.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 20<sup>th</sup> day of August 2025.

**Board of Trustees**

**Vote**

**Attest:**

**Jeff Buddo**  
**Larry Miller**  
**Douglas L. Johnson**

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**Gregory L. Sullivan**  
**Fiscal Officer/ Clerk**

For audit housekeeping, Mr. Henry and Mr. Sullivan recommended approval of Resolution No. 37-25 "Then and Now". Mr. Johnson made motion to approve Resolution No. 37-25 which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

**Resolution No. 38-25**

**Authorizing the Filing of September 2025 Applications for the Butler Rural Cooperative Community Connections Grant Program**

Whereas, the Township Administrator has reviewed the requirements for the Community Connections Grant program sponsored by the Butler Rural Electric Cooperative; and,

Whereas, the Board of Trustees rates basic services such as those items that relate to serving the day to day operations and emergency service needs of the public as a high priority and recognize the need for the continued development of the Hanover Township Memorial Park, Community Center and programming that serves the overall best interests of Township residents; and,

Whereas, the projects submitted for Community Connections Funding have no assigned funding source but the Township will continue to focus on key priorities,

**Be it resolved by the Board of Trustees of Hanover Township, Ohio**

**Section I.** That Board authorizes up to two applications if qualified to be submitted at the Township Administrator's discretion to the Butler Rural Cooperative Community Connections Program by the end of September.

**Section II.** That the Township Administrator is hereby authorized to complete the necessary documents and sign the appropriate forms to submit up to two applications referenced herein that address Township priorities.

**Section III.** That the Board of Trustees acted upon this matter in an open public meeting on August 20th 2025 and in accordance with applicable statutory requirements.

**Board of Trustees**

**Vote**

**Attest:**

**Jeff Buddo**  
**Larry Miller**  
**Douglas L. Johnson**

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**Gregory L. Sullivan**  
**Fiscal Officer/ Clerk**

Mr. Henry explained the history of applying for Community Connections grants and requested discretion to file a request by the end of September. Mr. Johnson made motion to approve Resolution No. 37-25 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.



**Fire Prevention Week in October:** Every the Fire Department purchases materials for use during presentations made during Fire Prevention week. Motion: Mr. Buddo made a motion to approve the purchase of materials and supplies for use during Fire Prevention Week not to exceed \$2000.00 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

**Attendee Sign In Form:** Mr. Buddo explained a slight change in procedure for attendees during Board of Trustees meetings. In addition to the speakers information sheet at the podium, the Board wants a use a a general sign in sheet for all meeting attendees. Mr. Buddo made motion to approve the foregoing which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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Mr. Henry addresses the Board and referred to the Miscellaneous Contract portion contained in the Board packets.

### **Miscellaneous Correspondence And General Information**

**Items Included in this section for review by the Board of Trustees:**

- 1. Butler County Building Permit Reports**
- 2. Newspaper Articles: Property Tax Elimination Issues and Opioid Revenue Use**
- 3. Other**

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There being no further public business for the Board to take up, Mr. Johnson **moved** to adjourn the Board meeting of August 20, 2025 which was seconded by Mr. Miller. Mr. Sullivan called the roll with Trustees Miller, Johnson and Buddo voting yes with the meeting ending at 7:30PM.

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**August 20, 2025 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:**

Jeff Buddo, President: \_\_\_\_\_

Larry Miller, Vice President \_\_\_\_\_

Douglas L. Johnson Trustee: \_\_\_\_\_

Verified and Attested to: Gregory L. Sullivan, Fiscal Officer: \_\_\_\_\_

Date: \_\_\_\_\_

9/17/2025